RETAIL ENERGY CODE

This document is classified as **WHITE**.
Information is for public, unrestricted dissemination and publication.

REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_24_0612**
DATE	**12 June 2024, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Steve Mulinganie	Suppliers	SM	Committee Member
Sarah Hayes	Suppliers	SH	Committee Member
Tracey Saunders	Network Operators	TS	Committee Member
Paul Abreu	Network Operators	PA	Committee Member
Geoff Huckerby	MEMs	GH	Committee Member
Lee Walker	BSC	LW	Observer
Harriet Truss	Code Manager	HT	Senior Change Lead
Lydia Bentley	Code Manager	LB	Change Analyst
Bradley Mercer	Code Manager	BM	Secretariat

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. BM advised that apologies had been received from Eric Fowler (Committee Member).

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 08 May 2024. BM advised that one comment had been received on the Close of the Meeting item advising the incorrect next meeting date had been listed. Members noted the comment and had no further comments. The Minutes were approved as an accurate reflection of the meeting subject to the amendment being made.

3. UPDATE TO METER PRODUCT DATA

RT provided Members with an overview of the request to update the Meter Product Data (MPD). RT informed Members that a request to add 75 Meter Products to MPD had been received from one party. RT confirmed that the Code Manager had fully validated the submission against the respective specification documents. RT confirmed that the request had passed validation except for one comment.

RT advised that within the 75 new Model Codes there were seven instances where the Model Code was utilised twice and as such were identical for both the Rotary Meter and the Turbine Meter. RT advised that the party had stated that as the Meter Types were different they assumed the Model Codes could be identical . RT advised that the party had confirmed that the meters were not smart and as a result had not been added to the DCC inventory.

SM asked if it was common in MPD for the Meter Code to be the same for multiple meters. SM advised that he would prefer if the Meter Codes were unique and identifiable without the need for the Meter Type flag. RT advised that she had been unable to find any other examples in MPD where there were duplicate Meter Codes.

RT advised that previously Meter Codes were much longer, and they now had a limit of 10 characters, RT highlighted that the party had to condense the Meter Codes to fit within the agreed parameters. Members identified that the majority of the proposed Meter Codes were only eight characters and suggested that R and T could be added to the duplicate Meter Codes. RT agreed to arrange a meeting with the party to discuss the potential of adding a unique identifier to the duplicate Meter Codes and an ex-committee decision would be published on the Portal following the meeting.

RECCP Members noted the request to update MPD and:

- **ABSTAINED** unanimously until the suggestions made to the Meter Code were reported to the party.

ACTION: RECMEP_24_0612_01: Code Manager to feedback RECMEP Members suggestion to include R or T in the duplicate Meter Codes.

4. R0094 - CLARIFY OBLIGATIONS ON GAS METER EXCHANGES THAT OCCUR CLOSE TO COS

As the Lead Analyst for R0094, LB provided RECMEP Members with an overview of the Final Change Report.

LB advised Members that when a Meter Equipment Manager (MEM) carried out work on the Gas meter concurrently with a switch, the MEM may be de-appointed before it sends updated meter information to the Central Data Service Provider (CDSP). LB advised that this results in the gaining Registered Supplier not having accurate meter information, which can lead to a poor Consumer experience.

LB provided Members with an overview of the Consultation responses advising that six responses were received mostly in favour of the change. LB highlighted that the respondents had confirmed that a November 2024 release would be preferable.

LB confirmed that the Code Managers recommendation was that R0094 was approved for implementation on 08 November 2024.

The Chair informed Members that they would be voting to approve the Code Managers recommendation for R0094. RECMEP Members noted the Final Change Report and:

- **AGREED** unanimously to approve the proposed change solution.
- **AGREED** unanimously to approve the proposed implementation approach.
- **AGREED** unanimously to approve the proposed implementation date of 08 November 2024.

5. ELECTRICITY METERING POINT GUIDANCE

HT provided Members with an overview of the Electricity Metering Point Guidance paper. HT informed Members that as a result of the Market Wide Half Hourly Settlement (MHHS) Programme, amendments were required to the Electricity Metering Point Guidance Category 3 Document.

HT provided Members with an overview of the planned changes to the document and invited Members to comment, RECMEP Members confirmed that they were comfortable with the proposed amendments. HT advised that the document would be subject to a Consultation and the Code Manager was proposing to have two versions of the document live during MHHS transition, one for non-migrated MPANs and one for MHHS MPANs, SM advised that it was sensible to have two versions during transition.

HT confirmed that the MHHS MPAN version of the document would not be required until MHHS Milestone 8 (spring 2025) however, the Code Manager was aiming for the August 2024 RECMEP for approval of the new version.

HT informed Members that whilst reviewing the document for the MHHS amendments, a number of housekeeping amendments had been identified and that if possible, they would be progressed through a single Category 3 change.

RECMEP Members noted the proposed updates to the document and the proposed approach for the changes and:

- **APPROVED** unanimously the Code Managers proposed approach for the progression of the Electricity Metering Guidance change.

6. INDUSTRY ISSUES AND CHANGE TRACKER

6.1 R0152 - REVISION TO THE CONSOLIDATED METERING CODE OF PRACTICE (COMCOP)

LB informed Members that the R0152 Working Group was continuing to meet with a good attendance across all party types. LB advised that all of the appendices to the CoMCoP had been reviewed and a new Category 3 Document would be drafted to sit alongside the CoMCoP which would contain guidance and examples.

LB advised that the Code Manager and the group were now working on reviewing and re-writing some of the clauses.

6.2 R0150 - ON-SITE AGGREGATION AS A METHOD TO FACILITATE THIRD PARTY ACCESS (BSC P455)

LB advised that on 08 May 2024, the Metering Expert Panel voted to approve Change Proposal R0150 – Onsite Aggregation as a Method to Facilitate Third Party Access (BSC P455), subject to BSC Modification P455 being approved with an implementation date of no earlier than 28 June 2024.

LB advised that the BSC were awaiting Authority approval for P455, and the Code Manager will now no longer have the required lead time for R0150 to be included in the June 2024 REC Release. Therefore, it is now expected that R0150 will be included in the August REC Release, subject to P455 gaining approval.

6.3 R0181 - SCHEDULE 14 - METERING OPERATIONS FOOTNOTE REVIEW

LB advised that the Code Manager is requesting an ex-committee decision on the Final Change Report by 19 July 2024. The Change Report will be published on 11 July 2024. RECMEP Members confirmed they were comfortable making an ex-committee decision.

7. AOB

RECMEP Members were invited to provide AOB:

7.1 MEM CERTIFICATION

PA stated that there was a number of CoMCoP accredited Electricity MEMs with their certificates out of date according to the spreadsheet on the REC Portal. PA advised that DNOs required the MEM certificate to be in-date in order to authorise MEM to work. PA asked if this could be investigated by the Code Manager.

BM advised that he believed the issue to be with the administration of the spreadsheet as opposed to MEMs not possessing up to date certificates. BM agreed to investigate the issue and provide updates at RECMEP Meetings until the issue had been resolved.

ACTION: RECMEP_24_0612_02: Code Manager to investigate the out-of-date MEM certificate dates on the REC Portal.

8. CLOSE OF THE MEETING

The Chair determined that the meeting was closed. The next RECMEP meeting is scheduled for 10 July 2024.